



Australian Government

# **HTLWHS001 Participate in workplace health and safety**

**Release: 3**

## HTLWHS001 Participate in workplace health and safety

### Modification History

Release	Comments
Release 3	<p>Updated:</p> <ul style="list-style-type: none"> <li>assessor requirements statement</li> <li>foundation skills lead in statement</li> <li>licensing statement</li> <li>modification history to reflect 2012 standards</li> </ul> <p>Equivalent outcome.</p>
Release 2	Minor corrections to formatting to improve readability. Equivalent competency outcome.
Release 1	<p>This version was released in <i>HTL Health Training Package release 1.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Updated to incorporate content of unit HTLWHS200A. Revised scope of unit to reflect requirements of workers. New evidence requirements for assessment.</p>

### Application

This unit describes the skills and knowledge required for workers to participate in safe work practices to ensure their own health and safety, and that of others.

The unit applies to all workers who require knowledge of workplace health and safety (WHS) to carry out their own work, either under direct supervision or with some individual responsibility.

*The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.*

### Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements define the essential outcomes.</i>	<i>Performance criteria specify the level of performance needed to demonstrate achievement of the element.</i>
1. Follow safe work practices	1.1 Follow workplace policies and procedures for safe

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<i>Elements define the essential outcomes.</i>	<i>Performance criteria specify the level of performance needed to demonstrate achievement of the element.</i>
work practices	1.2 Identify existing and potential hazards in the workplace, report them to designated persons, and record them according to workplace procedures
1.3 Follow workplace emergency procedures	
2. Implement safe work practices	2.1 Identify and implement WHS procedures and work instructions
2.2 Identify and report incidents and injuries to designated persons according to workplace procedures	2.3 Take actions to maintain safe housekeeping practices in own work area
3. Contribute to safe work practices in the workplace	3.1 Raise WHS issues with designated persons according to organisational procedures
3.2 Participate in workplace safety meetings, inspections and consultative activities	3.3 Contribute to the development and implementation of safe workplace policies and procedures in own work area
4. Reflect on own safe work practices	4.1 Identify ways to maintain currency of safe work practices in regards to workplace systems, equipment and processes in own work area
4.2 Reflect on own levels of stress and fatigue, and report to designated persons according to workplace procedures	

## Foundation Skills

*The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.*

- *Reading* – in order to accurately read and interpret workplace safety policies and

procedures including safety signs, dangerous goods classifications and safety instructions

The remaining foundation skills essential to performance are explicit in the performance criteria of this unit

## **Unit Mapping Information**

No equivalent unit.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>