



Australian Government

FWPCOT5202 Manage forestry information and interpretations programs

Release: 1

FWPCOT5202 Manage forestry information and interpretations programs

Modification History

Release	Comment
1	Replaces equivalent unit FPICOT5202B Manage forestry information and interpretations programs which was first released with FPI11 Forest and Forest Products Training Package Version 2.2.

Application

This unit of competency describes the outcomes required to plan, promote and review forestry information and interpretation programs which can be delivered to internal and external client groups. Programs aim to enhance an understanding of forest growing and management practices.

The unit applies to job roles including Community Liaison Officer, Designer (Manufacturing and Engineered Wood Products), Environmental Planner and Manager, Forest/Timber Harvester, Forest Auditor or Forest Planner, Forest Sustainability Manager, Forestry Manager, General Manager, Plantation Manager, Sustainability Manager, Technical Forester, Technical Services Officer, Technical Services Manager and Value Recovery Officer.

No licensing, legislative, regulatory, or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Common Technical

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.</i>
1. Identify program	1.1 Source information relevant to information and interpretation

ELEMENTS	PERFORMANCE CRITERIA
strategies	<p>programs.</p> <p>1.2 Monitor trends and developments to provide effective information and interpretation programs.</p> <p>1.3 Evaluate industry trends, client needs, community issues and organisational practices.</p> <p>1.4 Determine objectives and strategies for information and interpretation programs to meet client groups and organisational needs.</p>
2. Plan information and interpretation programs	<p>2.1 Determine and develop program topics in consultation with appropriate personnel.</p> <p>2.2 Integrate information and interpretation programs with other relevant organisational programs and activities.</p> <p>2.3 Determine and document measurable performance indicators to judge program effectiveness.</p> <p>2.4 Clearly document plan and performance indicators and communicate to appropriate personnel.</p>
3. Promote and monitor information and interpretation programs	<p>3.1 Promote information and interpretation programs to appropriate client groups, in line with documented plan and organisational procedures.</p> <p>3.2 Establish and implement program monitoring mechanisms.</p> <p>3.3 Monitor promotional activities in consultation with client groups and appropriate personnel.</p>
4. Evaluate programs	<p>4.1 Evaluate programs against documented plan and objectives and data from monitoring activities</p> <p>4.2 Analyse programs to verify effectiveness in meeting objectives and to identify future program improvements.</p> <p>4.3 Prepare recommendations for future programs based on consultation and analysis.</p>

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.

Oral communication skills to:	<ul style="list-style-type: none"> Hold high-level consultative discussions to generate ideas for and negotiate content of information and interpretation programs.
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Reading skills to:	<ul style="list-style-type: none"> Interpret complex information in a range of internal and external source documents to plan information and interpretation programs.
Writing skills to:	<ul style="list-style-type: none"> Develop and document comprehensive program plans. Clearly articulate key performance indicators in quantifiable language. Report on effectiveness of programs and potential improvements including rationale for recommendations.
Planning and organising skills to:	<ul style="list-style-type: none"> Source, collect and organise a range of data to inform program content Plan and manage own timing and productivity to plan, implement and evaluate information and interpretation programs.
Technology skills to:	<ul style="list-style-type: none"> Use a computer, keyboard and software to prepare program plans, content and promotional material.

Unit Mapping Information

FPICOT5202B Manage forestry information and interpretations programs

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>