



**Australian Government**

# **FWPCOT2228 Store materials**

**Release: 2**

## FWPCOT2228 Store materials

### Modification History

Release	Comments
Release 2	This version released with FWP Forest and Wood Products Training Package Version 3.0.
Release 1	This version released with FWP Forest and Wood Products Training Package Version 2.0.

### Application

This unit of competency describes the outcomes required to receive and store packs of timber and timber products in a timber racking system and storage bay. Work is completed in a forest products factory setting.

The unit applies to Sawmill Worker, Production Worker, Manufacturing Assistant.

No licensing, legislative, regulatory, or certification requirements apply to this unit at the time of publication.

### Pre-requisite Unit

Nil

### Unit Sector

Common Technical

### Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.</i>
1. Prepare for storage	1.1 Review work order and where required check with appropriate personnel. 1.2 Inspect and check the type and quantity of material for grading, labelling and storage. 1.3 Select required storage locations and isolate in line with

ELEMENTS	PERFORMANCE CRITERIA
	organisational procedures 1.4 Select appropriate personal protective and lifting equipment and request assistance with lifting.
2. Receive materials	2.1 Place packs containing material to be stored on stand, frame or ground. 2.2 Release or unbind packs in a clear area to avoid personal injury and damage to material. 2.3 Check material tallies against labelled or expected content. 2.4 Report packs not meeting work order or containing contaminated material to appropriate personnel. 2.5 Regularly clear area of packing and loose material in line with organisational safety procedures.
3. Categorise and store materials	3.1 Separate material by size and category and store in designated storage locations. 3.2 Dispose of material not meeting quality requirements in line with environmental protection practices. 3.3 Label storage locations in line with organisational systems. 3.4 Complete, process and maintain records and reports in line with organisational procedures.

## Foundation Skills

*This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.*

Numeracy skills to:	<ul style="list-style-type: none"> <li>• tally numbers of timber packs and timber products against stock receipt documents</li> <li>• estimate sizes of cross-sections widths, lengths and profiles of materials and sort into common dimensions</li> <li>• complete basic stock records and reports involving quantities and dimensions.</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>• ask open and closed probe questions and actively listen to clarify contents of work orders.</li> </ul>
Reading skills to:	<ul style="list-style-type: none"> <li>• interpret:               <ul style="list-style-type: none"> <li>• workplace health and safety and other organisational procedures</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• work orders</li> <li>• basic stock receipt documents.</li> </ul>
Writing skills to:	<ul style="list-style-type: none"> <li>• complete accurate basic labels and records and reports for incoming stock.</li> </ul>
Planning and organising skills to:	<ul style="list-style-type: none"> <li>• efficiently and logically sequence the stages of receipt and storage of timber products using work order to guide activities.</li> </ul>

## Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
FWPCOT2228 Store materials Release 2	FWPCOT2228 Store materials Release 1	Assessment conditions updated	Equivalent unit

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>