



Australian Government

Department of Education, Employment and Workplace Relations

FPIWPP2203B Repair veneer and ply

Release: 1

FPIWPP2203B Repair veneer and ply

Modification History

Not Applicable

Unit Descriptor

Unit descriptor

This unit describes the outcomes required to assess and fill single thickness veneer, panel products and manufactured plywood to an acceptable level for continued use

General workplace legislative and regulatory requirements apply to this unit; however there are no specific licensing or certification requirements at the time of publication

This unit replaces FPIWPP2203A Repair veneer and ply

Application of the Unit

Application of the unit

The unit involves repairing veneer and ply in a forest products factory setting

The skills and knowledge required for competent workplace performance are to be used within the scope of the person's job and authority

Licensing/Regulatory Information

Refer to Unit Descriptor

Pre-Requisites

Prerequisite units

Employability Skills Information

Employability skills This unit contains employability skills

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

- | | |
|-----------------------|--|
| 1. Prepare for repair | <p>1.1. Applicable <i>Occupational Health and Safety</i> (OHS), <i>environmental</i>, <i>legislative</i> and <i>organisational requirements</i> relevant to repairing veneer and ply are identified and followed</p> <p>1.2. <i>Work order</i> is reviewed and checked with <i>appropriate personnel</i></p> <p>1.3. Type and quantity of material to be repaired is acquired from the veneer or plywood production process</p> <p>1.4. <i>Filler</i> is selected appropriate to work requirements and checked for effectiveness in line with manufacturer's recommendations</p> <p>1.5. <i>Repair process</i> is selected in line with site procedures</p> <p>1.6. Communication with others is established and maintained in line with OHS requirements</p> |
| 2. Fill material | <p>2.1. Filler is mixed following manufacturer's instructions or pre-mixed filler is obtained in required quantity</p> <p>2.2. <i>Veneer, panel or plywood</i> condition is inspected and marked in readiness for filling</p> |

ELEMENT	PERFORMANCE CRITERIA
	2.3. Filler is applied to voids and allowed to dry in readiness for sanding
	2.4. <i>Mending tape</i> is applied to splits to retain the integrity of the veneer
	2.5. Repairs are <i>recorded and reported</i> to appropriate personnel
3. Redistribute material	3.1. Veneer, panel and plywood are <i>regraded</i> in line with site requirements and industry standards
	3.2. Material is directed and <i>moved to storage</i> or processing operations in line with site requirements
	3.3. Sub-standard material is rejected and <i>disposed of</i> in line with site procedures and environmental requirements
	3.4. Work area is cleaned in line with site requirements

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level required for this unit.

Required skills

- Technical skills sufficient to use and maintain relevant tools, machinery and equipment; effectively assess repair requirements; effectively mix filler ingredients; effectively apply mending tape to splits
- Communication skills and interpersonal techniques sufficient to interact appropriately with colleagues and others in the workplace
- Literacy skills sufficient to accurately locate, record and report information
- Numeracy skills sufficient to estimate, measure and calculate time required to complete a task
- Problem solving skills sufficient to review and accurately identify work requirements; identify problems and equipment faults and demonstrate appropriate response procedures

Required knowledge

- Applicable Commonwealth, State or Territory legislation, regulations, standards, codes of practice and established safe practices relevant to the full range of processes repairing veneer and ply
- Environmental protection requirements, including the safe disposal of waste

REQUIRED SKILLS AND KNOWLEDGE

material and the cleaning of plant, tools and equipment

- Organisational and site standards, requirements, policies and procedures relevant to repairing veneer and ply
- Veneer, panel and plywood repair methods
- Methods of visual inspection
- Distribution processes
- Storage systems and labelling
- Established communication channels and protocols
- Problem identification and resolution strategies and common fault finding techniques
- Types of tools and equipment and procedures for their safe use, operation and maintenance
- Appropriate mathematical procedures for estimating and measuring, including calculating time to complete tasks
- Procedures for recording and reporting workplace information

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

A person who demonstrates competency in this unit must be able to provide evidence that they can safely and efficiently repair veneer, panel and plywood in line with organisational requirements

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competency in this unit must be relevant to and satisfy all of the requirements of the elements of this unit and include demonstration of:

- following applicable Commonwealth, State or Territory legislative and regulatory requirements and codes of practice relevant to repairing veneer and ply
- following organisational policies and procedures relevant to repairing veneer and ply
- repairing veneer, panel and plywood in readiness for storage and/or processing
- redistributing material on site using designated equipment

Context of and specific resources for assessment

- Competency is to be assessed in the workplace or realistically simulated workplace
- Assessment is to occur under standard and authorised work practices, safety requirements and environmental constraints
- Assessment of required knowledge, other than confirmatory questions, will usually be conducted in an off-site context
- Assessment is to follow relevant regulatory or Australian Standards requirements
- The following resources should be made available:
 - workplace location or simulated workplace
 - materials and equipment relevant to undertaking work applicable to this unit
 - specifications and work instructions

Method of assessment

- Assessment must satisfy the endorsed Assessment Guidelines of the FPI11 Training Package
- Assessment methods must confirm consistency and accuracy of performance (over time and in a range of workplace relevant contexts) together with

EVIDENCE GUIDE

application of required knowledge

- Assessment must be by direct observation of tasks, with questioning on required knowledge and it must also reinforce the integration of employability skills
- Assessment methods must confirm the ability to access and correctly interpret and apply the required knowledge
- Assessment may be applied under project-related conditions (real or simulated) and require evidence of process
- Assessment must confirm a reasonable inference that competency is able not only to be satisfied under the particular circumstance, but is able to be transferred to other circumstances
- Assessment may be in conjunction with assessment of other units of competency
- The assessment environment should not disadvantage the candidate
- Assessment practices should take into account any relevant language or cultural issues related to Aboriginality, gender or language backgrounds other than English
- Where the participant has a disability, reasonable adjustment may be applied during assessment
- Language and literacy demands of the assessment task should not be higher than those of the work role

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. **Italicised** wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

OHS requirements:

are to be in line with applicable Commonwealth, State or Territory legislation and regulations, and organisational safety policies and procedures, and may include:

RANGE STATEMENT

- personal protective equipment and clothing
- safety equipment
- first aid equipment
- fire fighting equipment
- hazard and risk control
- fatigue management
- elimination of hazardous materials and substances
- safe forest practices including required actions relating to forest fire
- manual handling including shifting, lifting and carrying

Environmental requirements
may include:

- legislation
- organisational policies and procedures
- workplace practices

Legislative requirements:

are to be in line with applicable Commonwealth, State or Territory legislation, regulations, certification requirements and codes of practice and may include:

- award and enterprise agreements
- industrial relations
- Australian Standards
- confidentiality and privacy
- OHS
- the environment
- equal opportunity
- anti-discrimination
- relevant industry codes of practice
- duty of care

Organisational requirements
may include:

- legal
- organisational and site guidelines
- policies and procedures relating to own role and responsibility
- quality assurance
- procedural manuals
- quality and continuous improvement processes and standards
- OHS, emergency and evacuation procedures
- ethical standards
- recording and reporting requirements
- equipment use and maintenance and storage

RANGE STATEMENT

- Work order** is to include:
- requirements
 - environmental management requirements (waste minimisation and disposal, recycling and re-use guidelines)
 - instructions for the receipt/despatch and repair of veneer, panel and plywood to/from the designated storage location or processing
- and may include:
- type
 - size
 - quantity
 - instructions for the environmental monitoring of work and procedures
 - environmental care requirements relevant to the work
- Appropriate personnel** may include:
- supervisors
 - suppliers
 - clients
 - colleagues
 - managers
- Filler** may include:
- ready to use pre-mix fillers
 - two part fillers
 - waxes
- Repair process** may include:
- assessing material for splits
 - voids and splintered or missing edges
 - number and frequency of defects
 - requirements for grade
 - disposition of ply
 - selecting the appropriate filler to suit the defective part
 - filling the void
 - levelling off the filler
 - passing it on for sanding
- Communication** may include:
- verbal and non-verbal language
 - constructive feedback
 - active listening
 - questioning to clarify and confirm understanding
 - use of positive, confident and cooperative language
 - use of language and concepts appropriate to

RANGE STATEMENT

	individual social and cultural differences
Veneer, panel and plywood	<ul style="list-style-type: none">• control of tone of voice• body language• is the thin sheet of timber (varying in thickness to suit organisational or customer specifications) used to produce the layers of plywood• veneer types are usually referred to as quarter sawn, back sawn and radial (or rotary) sawn• panels may include:<ul style="list-style-type: none">• medium density• fibreboard• chipboard• fibreboard• plywood is usually three or more layers of veneer with the layers alternating in grain direction to increase strength
Mending tape	is one sided tacking tape used to return veneer to its original position, hiding splits or cracks
Records and reports may include:	<ul style="list-style-type: none">• product type• size• inspection• grading and labelling outcomes• storage locations• quality outcomes• hazards• incidents• equipment malfunctions
Regrading	is the process of visually inspecting veneer, panel and plywood to re-classify their quality and use after repair has taken effect
Movement of material may include:	the use of: <ul style="list-style-type: none">• conveyor belt systems• track systems• lifting equipment such as:<ul style="list-style-type: none">• fork lifts• slings• trolley jacks• gantry cranes

RANGE STATEMENT

- loaders
- assistance with lifting such as:
 - the involvement of two or more personnel to lift materials manually or to guide the movement of mechanical equipment

Storage may include:

the use of:

- storage racks
- storage bays
- bins
- stacks
- pallet boxes
- modularised storage components
- temporary stacking bays (stand, frame or ground)

and may be divided into:

- standard product classification
- product designation
- size
- dimension
- stack number
- weight
- grade
- shelf life
- stock rotation position

Disposing of may include:

- recycling sub-standard material
- re-using sub-standard material

Unit Sector(s)

Unit sector

No sector assigned

Co-requisite units

Co-requisite units

Co-requisite units

Competency field

Competency field Wood Panel Products