



Australian Government

Department of Education, Employment and Workplace Relations

CUSMCP503A Prepare compositions for publishing

Revision Number: 2

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Modification History

| Release | Comments |
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| Release 2 | Created to fix formatting errors only. Released with CUS09 Music Training Package version 1.2 |

Unit Descriptor

This unit describes the performance outcomes, skills and knowledge required to prepare compositions for electronic or print publishing.

Application of the Unit

Music copyists apply the skills and knowledge outlined in this unit. They may be required to take the hand-written score of a composer and enter the notation into a computer program, such as Finale or Sibelius. Alternatively, the score could be print-based and they work closely with editing personnel at the publishing house. With the advent of music notation software applications, many composers and arrangers prepare their own music for publication.

Licensing/Regulatory Information

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of endorsement.

Pre-Requisites

Not applicable

Employability Skills Information

Not applicable

Elements and Performance Criteria Pre-Content

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| <i>Elements describe the essential outcomes of a unit of competency.</i> | <i>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.</i> |
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Elements and Performance Criteria

| ELEMENT | PERFORMANCE CRITERIA |
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| 1. Clarify music publishing requirements | 1.1 In consultation with <i>appropriate personnel</i> , clarify all <i>aspects</i> of music publishing briefs 1.2 Negotiate a <i>contract</i> for services as required 1.3 Organise required <i>resources</i> in a timely fashion |
| 2. Prepare music in required format | 2.1 Produce clear and accurate <i>notation</i> of individual parts 2.2 Adjust work for particular instruments, including range, tone and balance 2.3 Transcribe music from audio sources as required 2.4 Set down work using methods and conventions appropriate to the context and musical style 2.5 Proof notated music to ensure consistency in the spelling of rhythmic, harmonic and melodic notation 2.6 Seek advice from appropriate <i>specialists</i> to resolve issues with music sources, including copyright clearances and intellectual property rights 2.7 Discuss work in progress with appropriate personnel and incorporate feedback as required 2.8 Complete and present work in the required <i>format</i> by agreed deadline |
| 3. Review work | 3.1 Seek feedback from appropriate personnel on the process used to prepare music for publishing 3.2 Identify personal strengths and weaknesses as a means of improving own work 3.3 Undertake <i>professional development activities</i> as required |

Required Skills and Knowledge

This section describes the skills and knowledge required for this unit.

Required skills

- communication and teamwork skills sufficient to:
 - interpret and respond to music publishing briefs
 - set down music in a required format
 - work collaboratively with music publishers and composers
 - respond positively to constructive feedback on own work
- initiative and enterprise skills in the context of:
 - anticipating and resolving issues associated with preparing compositions for publishing
 - facilitating improved performance through accurate and thoughtful preparation of music for publishing
- planning, self-management and organisational skills sufficient to:
 - prioritise work tasks
 - meet deadlines
 - plan the preparation of compositions for publishing in a logical sequence
 - work within established budgets and timeframes
 - demonstrate reliability in all agreed work commitments
- problem-solving skills sufficient to:
 - plan for contingencies
 - transpose music accurately
- technology skills sufficient to:
 - use industry-standard software applications relevant to notating music
 - transcribe music from audio sources
- learning skills sufficient to keep up to date with new versions of software applications relevant to notating music

Required knowledge

- well-developed understanding of musicianship issues, including:
 - repertoire relevant to chosen musical specialisation
 - publishers' requirements in relation to notation of music
 - musical protocols and customs for notating and editing notation of music
 - song-writing techniques
 - genres and styles, and their musical forms and conventions in written notation
 - interpretation of chords, scales, melodies, forms, textures or other conventions found within music notation
- copyright issues and intellectual property rights in the context of preparing compositions for publishing
- issues and challenges that typically arise in the context of preparing compositions

for publishing

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

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| Overview of assessment | |
| Critical aspects for assessment and evidence required to demonstrate competency in this unit | <p>Evidence of the ability to:</p> <ul style="list-style-type: none"> • prepare at least three compositions for publishing, at least one of which must have parts • notate music accurately • demonstrate understanding of copyright and intellectual property rights in the context of publishing music • work cooperatively with music publishers, composers and others involved in the process of preparing compositions for publishing. |
| Context of and specific resources for assessment | <p>Assessment must ensure:</p> <ul style="list-style-type: none"> • opportunities for preparing compositions for publishing • access to printed scores or recorded performances • use of culturally appropriate processes, and techniques appropriate to the language and literacy capacity of the candidate and the work being performed. |
| Method of assessment | <p>The following assessment methods are appropriate for this unit:</p> <ul style="list-style-type: none"> • direct observation or video recording of the candidate preparing compositions for publishing • authenticated samples of music prepared for publication by the candidate with candidate's self-evaluation • written or oral questioning or interview to test knowledge as listed in the required knowledge section of this unit • case studies as a basis for discussion of issues and challenges that arise in the context of preparing compositions for publishing. |
| Guidance information for assessment | <p>Holistic assessment with other units relevant to the industry sector, workplace and job role is recommended, for example:</p> <ul style="list-style-type: none"> • CUFCMP501A Manage and exploit copyright |

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| | <p>arrangements</p> <ul style="list-style-type: none">• CUSMCP401A Develop techniques for arranging music• CUSMCP402A Develop techniques for composing music• CUSMCP501A Compose music using electronic media• CUSMLT401A Notate music for performance• CUSIND501A Apply music knowledge and artistic judgement. |
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Range Statement

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

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| <p><i>Appropriate personnel</i> may include:</p> | <ul style="list-style-type: none"> • composer • representative of music publishing company • music editor • musical director • producer • performer • mentor • teacher • coach • tutor • conductor • agent. |
| <p><i>Aspects</i> of briefs may include:</p> | <ul style="list-style-type: none"> • musical editions to be used • instrumental/vocal forces required for the publication • types and number of scores or other music resources required • format for presentation of material: <ul style="list-style-type: none"> • computer-generated • paper-based • how publications are to be distributed: <ul style="list-style-type: none"> • hard copy • online • remuneration • levels of responsibility • timelines • budgets • copyright issues • intellectual property rights. |
| <p>Aspects to be covered in a <i>contract</i> may include:</p> | <ul style="list-style-type: none"> • milestones and payment schedule • materials and facilities provided by both parties • responsibilities of both parties • role of any subcontracted personnel • process for negotiating variations to the |

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| | contract. |
| Resources may include: | <ul style="list-style-type: none"> • scores • printed music • recordings • software applications: <ul style="list-style-type: none"> • Finale • Sibelius • subcontractors. |
| Notation may include: | <ul style="list-style-type: none"> • correct transposition • spacing of rests • correct adjustment of repeats in line with the full score • accurate conversion of expression marks from the full score • accurate and consistent interpretation of full score markings in individual parts • consistent bow markings through all parts. |
| Sources of specialist advice may include: | <ul style="list-style-type: none"> • journals • online resources • industry/professional associations • legislation, e.g. Copyright Act and amendments • conductors • directors • composers • principal performers • music publishers • musicologists • music scholars. |
| Format may be: | <ul style="list-style-type: none"> • computer-generated • paper-based. |
| Professional development activities may include: | <ul style="list-style-type: none"> • courses or master classes • working with practitioners who are experienced in score preparation/print music publishing • attending industry events. |

Unit Sector(s)

Performing arts - music composition

