



**Australian Government**

# **Assessment Requirements for CUAPPM411 Compile production schedules**

**Release: 1**

# Assessment Requirements for CUAPPM411 Compile production schedules

## Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

## Performance Evidence

Evidence of the ability to:

- interpret resource schedules
- create production schedules that reflect resource factors, production budget and timelines using scheduling tools and techniques within commercially realistic time constraints
- use effective communication, negotiation and problem-solving skills to collaborate with production teams and negotiate with a wide range of external suppliers and service providers
- identify factors that may have an adverse impact on production schedules and accommodate them within scope of own role
- develop and maintain a recording system for production schedule information
- generate, update and distribute accurate production schedules in a timely manner.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

## Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- describe commonly used techniques for creating production schedules
- outline administrative procedures associated with compiling production schedules
- discuss different ways of presenting production schedules
- describe formats and features of resource schedules and associated production documentation
- explain roles and responsibilities of those members of the production team involved in developing production schedules
- outline artistic and technical elements of productions or events that inform effective scheduling

- identify typical problems and challenges that may arise when compiling production schedules, and briefly describe solutions
- outline work health and safety (WHS) requirements as they apply to production scheduling.

## **Assessment Conditions**

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in creative arts industry environments. The assessment environment must include access to:

- resource schedule
- production budget
- interaction with others to support a collaborative approach to schedule development
- scheduling tools and equipment, including scheduling software.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>