



**Australian Government**

# **Assessment Requirements for CUAPPM409 Organise production locations**

**Release: 1**

# Assessment Requirements for CUAPPM409 Organise production locations

## Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

## Performance Evidence

Evidence of the ability to:

- identify location options that are responsive to requirements of key personnel
- research location, dimensions, characteristics, constraints and requirements of each potential site within required timeframe
- prepare written and verbal location reports to enable decisions to be made about suitability of sites
- negotiate with relevant parties to gain access to sites in line with the rights of owners and authorities and organisational procedures
- undertake contractual negotiations to enable access to locations in a timely manner, within scope of own role and in consultation with relevant production staff
- document procedures and information regarding selected production locations using established formats and in line with required procedures.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

## Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- describe roles and responsibilities of director, production designer or production manager, and their relationship to the work of assistant sourcing the production's location
- explain methodology used to identify and gain access to suitable potential sites, including site's consistency with creative and technical requirements, and satisfying legal and administrative requirements of contracts and agreements
- identify typical problems and the main challenges of sourcing and organising locations for a production
- outline protocols associated with gaining access to cultural, religious or heritage sites

- outline work health and safety (WHS) requirements and procedures associated with different types of sites.

## **Assessment Conditions**

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in creative arts industry environments. The assessment environment must include access to:

- opportunities to survey and negotiate access to a range of production locations
- production documents and requirements
- standard location agreements and contracts.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>