CUAPOS501 Edit complex screen productions

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

Application

This unit describes the skills and knowledge required to make sophisticated creative and technical judgements in the editing of complex screen productions.

It applies to individuals who play a key role in the creative visualisation of concepts, plots and storylines. They edit a wide range of screen material for productions such as feature films, television dramas and interactive digital media products. Even though senior editors operate with a high degree of autonomy, they work closely with producers, directors and sound engineers, and are often responsible for supervising other members of a post-production team.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and entertainment production – post-production

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	*Performance criteria describe the performance needed to demonstrate achievement of the element.*
1. Clarify post-production briefs	1.1 Confirm technical and creative criteria for productions in close consultation with production personnel
	1.2 Contribute creative solutions for productions based on analysis of editing processes and available documentation
	1.3 Brief post-production staff on production goals and encourage them to contribute creative ideas consistent with production concepts
	1.4 Appraise technical and creative criteria for potential impact on post-production schedules and relevance to production briefs

ELEMENT	PERFORMANCE CRITERIA
	1.5 Notify relevant personnel of issues that may affect the post-production process, and negotiate appropriate solutions as required
	1.6 Identify and resolve issues that may contravene ethical standards and protocols for editors working on screen productions
2. Prepare for edit	2.1 Confirm proposed treatment with relevant production personnel
	2.2 Assess source materials as they become available and monitor for technical and creative relevance to production requirements
	2.3 Check source materials are available in required format and are compatible with editing equipment and operating software
	2.4 Explore alternative editing decisions where initial concepts are proving unworkable and negotiate adjustments so work can be completed on time
	2.5 Assess requirements for consumables and arrange for adequate supplies to be provided
3. Undertake editing activity	3.1 Identify potential shots and sequences, including additional materials to achieve envisaged creative outcomes
	3.2 Organise and file selected materials into accessible storage systems according to enterprise procedures
	3.3 Provide technical and creative feedback to production personnel on source materials as they are received, and suggest creative solutions to resolve identified problems
	3.4 Maximise creative outcomes through appropriate use of post-production techniques while maintaining integrity of overall production
	3.5 Arrange for specialised post-production techniques to be carried out by suitably qualified personnel within production timelines
	3.6 Monitor quality of edited materials according to production briefs and arrange for viewing and evaluation by relevant personnel on an ongoing basis
	3.7 Implement changes and modifications based on ongoing evaluation of edited materials and provide relevant personnel with accurate documentation for each post-production stage
	3.8 Check the post-production work environment and practices comply with enterprise work health and safety (WHS) requirements
4. Finalise edits	4.1 Check editing requirements have been met and report on problems encountered during post-production
	4.2 Compile final editing decisions and display final cuts for

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ELEMENT	PERFORMANCE CRITERIA
	evaluation and confirmation by relevant personnel within agreed timelines
	4.3 Update required documentation and store according to enterprise requirements
	4.4 Review and reflect on own performance and note areas for improvement
	4.5 Provide feedback on performance to post-production colleagues where appropriate

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	1.1, 1.2, 3.6, 3.8, 4.1	• Interprets relevant documentation, extracts and reviews important information to establish job requirements
Writing	1.5, 3.7, 4.1, 4.3	• Records and updates detailed post production documentation with relevant information and instructions
Oral Communication	1.1-1.3, 1.5, 2.1, 2.4, 3.3, 4.5	• Uses clear, specific language to provide information, and discuss ideas, requirements and solutions • Uses listening and questioning techniques to obtain information and confirm understanding
Navigate the world of work	1.6, 3.2, 3.8, 4.3, 4.4	• Understands how own role meshes with others and contributes to realisation of creative and technical screen production goals • Takes full responsibility for planning, supervision and completion of work in compliance with legal and enterprise safety requirements and enterprise procedures
Interact with others	1.1-1.3, 1.5, 2.1, 2.4, 3.3, 4.5	• Takes a leadership role in collaborating, consulting and negotiating with production personnel and post-production team to understand and achieve joint outcomes • Selects and uses appropriate communication methods and practices to discuss goals, share ideas, determine requirements and solutions, and provide feedback

| Get the work done | 1.2, 1.4, 1.6, 2.1-2.5, 3.1, 3.2, 3.4-3.7, 4.1, 4.2 | • Plans, organises and sequences complex tasks and workload for self and others and manages required communication
• Systematically analyses all relevant information and criteria to determine editing processes and techniques that will fulfil production concepts
• Develops strategic and practical solutions to conceptual, technical and scheduling problems during preparation for, and implementation of, editing processes
• Monitors editing quality against established criteria and makes adjustments in response
• Fully utilises features of vision and sound editing software and associated digital equipment to complete complex tasks |

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAPOS501 Edit complex screen productions	CUFPOS501A Edit complex screen productions	Updated to meet Standards for Training Packages. Minor edits to performance criteria.	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5