



**Australian Government**

# **Assessment Requirements for CSCITL003 Produce and review standard intelligence products**

**Release: 3**

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## **Modification History**

Release 2. Modifications have been made to:

- Assessment Conditions

Release 1. These Assessment Requirements were released in CSC Correctional Services Training Package release 1.0 and meet the Standards for Training Packages.

Please refer to the advice in the CSC Assessment Guide.

## **Performance Evidence**

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least two occasions.

- applying information evaluation methodologies, i.e. admiralty code
- using qualitative and quantitative analytical skills
- researching closed and open information sources
- interrogating information systems
- incorporating human source information while ensuring safety and security of source
- referencing source information appropriately
- communicating effectively with colleagues and human sources using a variety of techniques
- exercising consideration, discretion and judgement in relation to relevant legislative and organisational requirements
- engaging problem solving skills to resolve problems/issues
- writing skills to proof read and edit documents to ensure clarity of meaning, accuracy and consistency
- engaging in risk assessment in development of intelligence products
- using software applications required to produce reports, charts and other electronic products

## **Knowledge Evidence**

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- organisation's policies and procedures related to intelligence practices
- work health and safety guidelines relevant to activities undertaken in producing and reviewing standard intelligence products
- software and operating equipment used in compiling intelligence products

- analysis and evaluation techniques
- intelligence products and product protocols
- risk assessment techniques

## Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>