



**Australian Government**

# **Assessment Requirements for CPPCMN4001 Develop workplace policies and procedures for sustainability**

**Release: 1**

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## **Modification History**

Release 1.

Revised unit of competency replacing superseded equivalent CPPCMN4001B Develop workplace policies and procedures for sustainability.

This version first released with CPP Property Services Training Package Version 4.

## **Performance Evidence**

A person demonstrating competency in this unit must satisfy the requirements of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also develop a sustainability policy and associated implementation procedures for a workplace, referencing legislation and standards applicable to the work function.

In doing the above work, the person must:

- consult with stakeholders
- develop an implementation strategy for the sustainability policy that includes:
  - methods for communicating the policy objectives
  - plans for training stakeholders
  - strategies for continuous improvement of policy
  - timeline and processes for reviewing implementation of the policy and incorporating improvements.

## **Knowledge Evidence**

A person demonstrating competency in this unit must demonstrate knowledge of:

- policy development processes and practices
- key requirements of environmental and sustainability legislation, standards and codes of practice, including:
  - energy rating standards
  - environmental protection legislation
  - industry codes of practice relating to environmental sustainability
  - ISO 14001 Environment Management Systems
  - health and safety legislation and regulations
- principles and practices of sustainability management
- methods for implementing sustainability policies and procedures in the workplace, including communication techniques and processes.

## Assessment Conditions

The following must be present and available to learners during assessment activities:

- equipment:
  - computer with access to company policies and procedures
- materials:
  - company policies and procedures relating to environmental, health and safety, procurement, quality management and waste management
- specifications:
  - energy rating standards
  - environmental health legislation
  - environmental protection legislation
  - industry codes of practice relating to environmental sustainability
  - ISO 14001 Environment Management Systems
  - health and safety legislation.

Timeframe:

- according to workplace requirements.

### Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the Standards for Registered Training Organisations (RTOs) current at the time of assessment.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>