Assessment Requirements for CPPCLO3001 Maintain hard floor surfaces

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Modification History

Release 1   This version first released with CPP Property Services Training Package Version 4.0

Supersedes and is equivalent to CPPCLO2001A Maintain hard floor surfaces.

Release 2   This version first released with CPP Property Services Training Package Release 8.0.

Minor update in the Knowledge Evidence replaced the word 'distilling' with 'diluting'.

Performance Evidence

A person demonstrating competency in this unit must satisfy the requirements of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also:

- clean and maintain two of the following different hard floor surfaces:
    - brick
    - ceramic tiles
    - concrete
    - cork
    - marble
    - parquetry
    - pavers
    - polished or unpolished wood
    - proprietary flooring
    - quarry tiles
    - rubber
    - slate
    - terrazzo
    - vinyl
- use two of the following different cleaning methods when cleaning the above surfaces:
    - air blowing
    - automatic floor scrubbing
    - dry buffing

- dust mopping and sweeping
- low-water cleaning methods, such as using microfibre cleaning products
- scrubbing
- spray buffing
- wet mopping.

In doing the above work, the person must:

- identify site hazards and control risks before commencing the task
- identify type and condition of hard floor surface
- select cleaning equipment and chemicals required for task
- correctly and safely handle waste, including contaminated materials
- comply with company, legislative and regulatory requirements relating to the cleaning work
- use safe and efficient cleaning methods.

Knowledge Evidence

A person demonstrating competency in this unit must demonstrate knowledge of:

- application methods for maintaining hard floor surfaces using microfibre cleaning techniques, including using:
  - cloth and water in spray bottle to spot clean low-level stains
  - damp mops for hard floor surface cleaning and finishing
  - dry mopping techniques
  - different cleaning chemicals and equipment for hard floor surfaces
- environmental requirements relating to maintaining hard floor surfaces, including:
  - clean-up, containment and isolation procedures
  - emergency chemical spill control measures
  - environmental protection agency requirements relating to using and disposing of cleaning chemicals
  - hazardous materials handling
  - use of low-energy cleaning methods
  - use of low-moisture cleaning methods
  - use of low water-use equipment and other water-efficient cleaning methods
  - use of non-chemical cleaning methods
- methods for cleaning and maintaining microfibre cloths and mops, including:
  - air drying for optimal performance
  - avoiding fabric softeners
  - regular hand or machine washing in hot soapy water
  - removing stains with hot water and washing liquid
  - washing products on their own to avoid static transfer of lint

- key requirements of legislation, regulations, codes of practice and industry advisory standards relating to maintaining hard floor surfaces, including:
  - quality assurance and certification requirements
  - industry advisory standards and codes, such as dangerous goods codes
- processes for safely handling and disposing of waste, including:
  - chemicals past their expiry date
  - litter
  - obsolete equipment
  - sweeping detritus
  - used containers
  - used or contaminated personal protective equipment (PPE)
  - used or unused chemicals
- safe handling techniques for working with hazardous chemicals, including:
  - emergency chemical spill control measures
  - routes of entry and potential symptoms of exposure to chemicals
  - safe methods for diluting chemicals
  - working according to safety data sheets (SDS)
- types and characteristics of different hard floor surfaces and required cleaning methods for each type.

Assessment Conditions

The following must be present and available to learners during assessment activities:

- equipment:
  - as listed in the range of conditions
  - PPE as listed in the range of conditions
- materials:
  - cleaning chemicals as listed in the range of conditions
- specifications:
  - equipment operating manuals
  - product labels
  - SDS
- physical conditions:
  - suitable work site or venue with hard floor surfaces as listed in the performance evidence
- relationships with team members and supervisor:
  - work may be conducted alone or as part of a team.

Timeframe:

- as specified by the task.

Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the Standards for Registered Training Organisations (RTOs) current at the time of assessment.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b