



Australian Government

CPPCLO2034 Maintain storage area and cleaning equipment

Release: 1

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Modification History

| Release | Comment |
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| Release 1 | This version first released with CPP Property Services Training Package Version 5.0. |

Application

This unit of competency specifies the outcomes required to maintain cleaning equipment and consumable storage areas in a range of workplace contexts.

This unit applies to cleaning personnel that perform maintenance on cleaning storage areas. It includes the ability to safely secure and store equipment, chemicals and consumables, follow workplace safety procedure.

It applies to individuals who perform their duties alone or in a team environment, under routine supervision and without supervisory responsibilities.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Unit Sector

Cleaning Operations

Elements and Performance Criteria

| ELEMENTS | | PERFORMANCE CRITERIA | |
|---|----------------------------|---|--|
| Elements describe the essential outcomes. | | Performance criteria describe the performance needed to demonstrate achievement of the element. | |
| 1. | Identify job requirements. | 1.1 | Review work order and assess maintenance requirements for cleaning |

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| | | | storage area. |
| | | 1.2 | Assess workplace hazards and work restrictions affecting completion of work order. |
| | | 1.3 | Communicate and clarify issues with supervisor, team member or client. |
| | | 1.4 | Refer to Safety Data Sheets (SDS) and follow safe work methods. |
| | | 1.5 | Position safety signage and barriers to control hazards. |
| 2. | Maintain cleaning equipment and chemicals. | 2.1 | Select, check and use personal protective equipment (PPE). |
| | | 2.2 | Follow workplace safety policies and procedures and display safety warning and information. |
| | | 2.3 | Ensure storage area is accessible and free of obstacles. |
| | | 2.4 | Store chemicals and consumables on a first-in first-out basis. |
| | | 2.5 | Store equipment, chemicals, and consumables following manufacturers' instructions. |
| 3. | Tidy work site. | 3.1 | Dispose of obsolete equipment, chemicals and waste in accordance with workplace procedures. |
| | | 3.2 | Complete basic regulatory and company documentation. |
| 4. | Complete task. | 4.1 | Safely clean equipment and PPE, as required by workplace standards. |
| | | 4.2 | Check equipment for damage and wear before storing. |
| | | 4.3 | Store equipment, chemicals, and PPE to allow ready-to-use access. |

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| | | 4.4 | Report malfunctions, faults, wear or damage to cleaning equipment and storage area to supervisor. |
| | | 4.5 | Complete workplace maintenance schedule. |

Foundation Skills

This section describes language, literacy, numeracy and employment skills that are essential to the performance in this unit, but not explicit in the performance criteria.

| Skill | Performance Feature |
|-------------------------------|---|
| Reading skills to: | <ul style="list-style-type: none"> ▶ Interpret work orders and workplace safety procedures ▶ Interpret Safety Data Sheets (SDS) ▶ Interpret equipment manuals and chemical labels |
| Oral communication skills to: | <ul style="list-style-type: none"> ▶ Communicate effectively with supervisors and team members. ▶ Ask questions and clarify any queries when necessary ▶ Report any problems to supervisor |
| Learning skills to: | <ul style="list-style-type: none"> ▶ Locate information in workplace documents, manuals, and labels |
| Numeracy skills to: | <ul style="list-style-type: none"> ▶ Calculate and measure quantities of chemicals |
| Writing skills to: | <ul style="list-style-type: none"> ▶ Complete workplace reports |

Range of Conditions

Not Applicable

Unit Mapping Information

No equivalent unit.

Links

Companion Volumes to this Training Package are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>