



**Australian Government**

# **CPPCLO2016 Clean wet surfaces**

**Release: 1**

## CPPCLO2016 Clean wet surfaces

### Modification History

Release	Comment
Release 1	This version first released with CPP Property Services Training Package Version 5.0.

### Application

This unit of competency specifies the outcomes required to clean a wet area in a range of workplace contexts.

This unit applies to cleaning personnel who perform cleaning tasks on wet areas. It includes the ability to assess the cleaning task, understand client requirements and follow workplace safety procedures.

It applies to individuals who perform their duties alone or in a team environment, under routine supervision and without supervisory responsibilities.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

### Pre-requisite Unit

Nil

### Competency Field

### Unit Sector

Cleaning Operations

### Elements and Performance Criteria

ELEMENT		PERFORMANCE CRITERIA	
Elements describe the essential outcomes.		Performance criteria describe the performance needed to demonstrate achievement of the element.	
1.	Identify job requirements.	1.1	Review work order and work area to identify wet area cleaning

			requirements.
		1.2	Identify wet surface and soil types on surface.
		1.3	Identify equipment and chemicals required.
		1.4	Assess workplace hazards and work restrictions affecting completion of work order.
		1.5	Communicate and clarify issues with supervisor, team member or client.
		1.6	Refer to Safety Data Sheets (SDS) and follow safe work methods.
		1.7	Position safety signage and barriers to control hazards.
2.	Clean wet areas.	2.1	Select, check and use personal protective equipment (PPE).
		2.2	Safely remove, cover, or protect furniture and fittings that impede cleaning operation.
		2.3	Select cleaning technique.
		2.4	Select cleaning equipment and check for correct operation and safe use.
		2.5	Calculate and prepare chemicals following manufacturers' instructions and job requirements.
		2.6	Clean wet surface in accordance with workplace procedures and hygiene standards.
3.	Tidy work site.	3.1	Tidy work area and dispose of collected soil and waste in accordance with environmental requirements.
		3.2	Remove protective covers from furniture and fittings.

		3.3	Safely replace furniture and fittings.
4.	Complete cleaning tasks.	4.1	Safely clean equipment and PPE as required by workplace standards.
		4.2	Check equipment for damage and wear before storing.
		4.3	Safely store equipment, chemicals, and PPE to allow ready-to-use access.
		4.4	Report malfunctions, faults, wear or damage to cleaning equipment and environs to supervisor.
		4.5	Complete workplace cleaning schedule.

## Foundation Skills

This section describes language, literacy, numeracy and employment skills that are essential to the performance in this unit, but not explicit in the performance criteria.

Skill	Performance Feature
Reading skills to:	<ul style="list-style-type: none"> <li>▶ Interpret work orders and workplace safety procedures</li> <li>▶ Interpret Safety Data Sheets (SDS)</li> <li>▶ Interpret equipment manuals and chemical labels</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>▶ Communicate effectively with supervisors and team members.</li> <li>▶ Ask questions and clarify any queries when necessary</li> <li>▶ Report any problems to supervisor</li> </ul>
Learning skills to:	<ul style="list-style-type: none"> <li>▶ Locate information in workplace documents, manuals, and labels</li> </ul>
Numeracy skills to:	<ul style="list-style-type: none"> <li>▶ Calculate and measure quantities of chemicals</li> </ul>
Writing skills to:	<ul style="list-style-type: none"> <li>▶ Complete workplace reports</li> </ul>

## Range of Conditions

Not Applicable

## Unit Mapping Information

No equivalent unit.

## Links

An Implementation Guide to this Training Package is available at the VETNet website at - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>