



Australian Government

Assessment Requirements for BSBPMG804 Govern the portfolio

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- preparing a portfolio charter
- applying a decision making matrix with suitable criteria
- determining a suitable governance model to a portfolio context
- defining suitable decision making authorities and delegations
- preparing governance documentation and reports.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- explain governance mechanisms established in the portfolio
- describe the link between portfolio governance mechanisms and those used in projects/programs
- explain suitable methods to communicate the governance requirements to subordinates
- explain how portfolio decisions are made and supported
- identify and describe project, program and corporate governance models.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the management and leadership – project management field of work and include:

- access to workplace documentation
- feedback from stakeholders, which reflects how governance was managed within a portfolio.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>