AUMAMA002 Work effectively in teams

Release: 2

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Modification History

Release	Comment
Release 1	Unit updated to reflect the new standards for Training Packages Replaces AUMAMA2002 Work effectively with others in teams
Release 2	Updated for clarity and policy adherence

Application

This unit describes the performance outcomes required to work effectively as part of a workplace team.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Management, Leadership and Supervision

Elements and Performance Criteria

Elements Elements describe the essential outcomes	Performance Criteria Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Contribute to teams	1.1 Identify workplace procedures and job role requirements 1.2 Identify team decision-making processes in accordance with workplace requirements and procedures 1.3 Demonstrate participation in team decision making
2. Contribute to work tasks	2.1 Identify roles and responsibilities of self and other team members for production targets 2.2 Follow verbal and written work instructions 2.3 Maintain work effectiveness when changes to teams occur
3. Contribute to team review of work tasks	3.1 Identify and communicate potential work task improvements to the team 3.2 Complete appropriate documentation of work task

Elements	Performance Criteria
	improvements and forward to appropriate personnel for consideration

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Skills	Description
Reading skills to:	• interpret safety information, including job safety analysis (JSA) sheets and safe work method statements (SWMS) where relevant • identify basic job instructions and production targets • interpret workplace meeting procedures, agendas, notices and schedules.
Oral communication skills to:	• actively participate in team decision making and team meetings • follow verbal instructions.
Numeracy skills to:	• interpret team key production indicators and production targets.
Teamwork skills to:	• understand team member production roles and responsibilities

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AUMAMA002 Work effectively in teams (Release 2)	AUMAMA002 Work effectively in teams (Release 1)	Minor updates to Assessment Requirements. Performance Criteria changed from passive to active voice.	Equivalent

Links

Companion Volume Implementation Guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bd587669-08b3-4cd5-85f0-f9fa0c6304c1

PwC's Skills for Australia