



Australian Government

ACM20110 Certificate II in Animal Studies

Release 3

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Modification History

Release	TP Version	Comments
3	ACM10v3	Updated Pathways information
2	ACM10v2	Updated equivalent imported units
1	ACM10v1	Initial release. Supersedes and is not equivalent to RUV20104

Description

This qualification is a general pre-vocational qualification aimed for inclusion in a VET in Schools program or as an entry point into the animal care and management industry. It is highly recommended that whilst undertaking this qualification the learner should seek to gain a period of work placement or work experience in an animal care environment and/or workplace.

Job roles

Job role titles covered by this qualification may include:

- Animal care attendant
- Animal shelter attendant
- Kennel hand
- Cattery attendant
- Pet shop attendant
- Assistant dog groomer.

Pathways Information

Pathways into the qualification

Pathways for candidates considering this qualification include:

- direct entry, including VET in Schools
- after achieving ACM10110 Certificate I in Animal Studies
- limited vocational training and/or work experience.

This qualification is suited to Australian Apprenticeship pathways.

Pathways from the qualification

After achieving this qualification candidates may undertake:

- ACM30110 Certificate III in Animal Studies
- ACM30210 Certificate III in Animal Technology
- ACM30310 Certificate III in Captive Animals
- ACM30410 Certificate III in Companion Animal Services
- ACM30612 Certificate III in Pet Grooming
- ACM40410 Certificate IV in Veterinary Nursing

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, an individual unit of competency may specify relevant licensing, legislative and/or regulatory requirements.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • apply numeracy skills to workplace requirements • communicate information about problems with work • communicate information relating to OHS • complete work forms and required written documentation • demonstrate effective and appropriate interpersonal skills • interpret and apply workplace procedures and instructions • share workplace information • use communication and information technologies to support work operations.
Teamwork	<ul style="list-style-type: none"> • assist with monitoring the health and welfare of animals • identify own role and responsibilities within a team • identify team goals • maintain health and safety of work area for self and others • provide assistance to others in the work area • share work-related information • work as part of a team • work with persons of different ages, genders, races, religions and political persuasion.
Problem solving	<ul style="list-style-type: none"> • check performance of machines and equipment and identify signs of faulty operations • identify and apply health and safety issues relating to work in the animal care and management industry • identify and report any workplace hazards • identify workplace problems and make contributions to their solution • monitor workplace activities and identify and report non-compliances • report difficulties in handling animals.
Initiative and enterprise	<ul style="list-style-type: none"> • ask questions regarding requirements and expectations • assess quality of work on an ongoing basis • gather and interpret information to support safe and efficient work • make suggestions for continuous improvement • provide feedback on procedures and processes • record basic information on the quality and other indicators of work outcomes.

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
Planning and organising	<ul style="list-style-type: none"> • identify and report issues affecting ability to meet work outcomes • identify and use relevant personal protective equipment • identify work requirements and work load priorities • organise work area to maintain housekeeping standards • plan work activities to meet daily work requirements • select and organise relevant equipment and tools.
Self-management	<ul style="list-style-type: none"> • accept responsibility for quality of own work • apply safe animal handling and work practices • identify personal responsibilities • keep the work area clean and tidy at all times • monitor own work and maintain work efficiency • participate in OHS practices • plan to meet required work outcomes of self and team • recognise own shortcomings and seek advice and assistance from supervisors.
Learning	<ul style="list-style-type: none"> • ask questions to expand own knowledge • assess own competencies in meeting job requirements • attend training or skill development activities • identify own skill requirements and seek skill development if required • listen to feedback and advice of supervisors.
Technology	<ul style="list-style-type: none"> • use information technology devices as required • use manual handling technologies in the workplace • use work tools, machines and equipment safely and effectively.

Packaging Rules

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A total of **twelve (12) units** of competency must be achieved as specified below.

- Complete **seven (7) CORE** units
- Complete **three (3) ELECTIVE** units from Group A
- Complete **two (2) ELECTIVE** units from Group A and/or Group B

CORE: Complete the following seven (7) units

ACMOHS201A	Participate in occupational health and safety processes
ACMGAS201A	Work in the animal care industry
ACMGAS202A	Participate in workplace communications
ACMGAS203A	Complete animal care hygiene routines
ACMGAS204A	Feed and water animals
ACMGAS205A	Assist in health care of animals
ACMSUS201A	Participate in environmentally sustainable work practices

ELECTIVE:

Group A: Complete three (3) units from the following list

ACMGAS206A	Provide basic first aid for animals
ACMGAS207A	Provide reception services for an animal care facility
ACMGAS208A	Source information for animal care needs
ACMGAS209A	Provide information on companion animals, products and services
ACMGAS210A	Prepare for and conduct a tour or presentation
ACMVET201A	Carry out veterinary nursing reception duties
ACMVET202A	Carry out daily clinic routines
ACMVET203A	Assist with surgery preparation
HLTFA301C	Apply first aid

Group B: Complete two (2) units from within ACM10 or from any other nationally endorsed Training Package or accredited course. Units selected must be aligned to Certificate II or III and be relevant to work undertaken in the animal care and management sector. Suggested units are:

ACMSPE301A	Provide basic care of amphibians
ACMSPE302A	Provide basic care of birds
ACMSPE303A	Provide basic care of common native mammals
ACMSPE304A	Provide basic care of dogs
ACMSPE305A	Provide basic care of domestic cats
ACMSPE306A	Provide basic care of marine fish
ACMSPE307A	Provide basic care of freshwater fish
ACMSPE308A	Provide basic care of marine aquatic invertebrates
ACMSPE309A	Provide basic care of terrestrial and freshwater invertebrates
ACMSPE310A	Provide basic care of mammals
ACMSPE311A	Provide basic care of non-venomous reptiles
ACMSPE312A	Provide basic care of rodents and rabbits